



Indiana Police Accreditation Coalition



Meeting Minutes
February 18, 2021
Virtual Meeting Minutes
1PM EST

Officers Present

President – Daymon Johnston
Vice President – Mike Dixon
Treasurer – Scott Doan
Secretary- Tamara McCollough

Officers Not Present

Past President – Chris Smith

Members & Guests Present

Bloomington PD
Columbus PD
Fishers PD
Munster PD
Plainfield PD
Purdue University PD
Hamilton County SD
Hamilton County SD Comm.
Carmel PD
Evansville PD
Kokomo PD
Valparaiso PD
Indiana State University PD
IU Bloomington PD
Ball State University PD
Speedway PD
Scherville PD
Westfield PD
Wayne County SD
CALEA Rep Dan Shaw

Recognition of New Members/Visitors

- None

Officer Reports:

- **Secretary's Report** –Tamara McCollough
Approval of minutes- December Meeting, motion presented by Mike Dixon, Motion seconded by Allison Nicholson, motion carried with no objection
- **Correspondence**-None
- **Treasurer's Report** –Scott Doan
Approval of December report motion presented by Allison Nicholson, Motion seconded by Mary Jarrard, motion carried with no objection
Bills (organization registration with the State of Indiana and website upkeep).
DUES (SUSPENDED UNTIL PANDEMIC OVER)

Committee Reports: Update Committees?

- Outreach Committee (Janice Pitcock)
 - IU Bloomington is pursuing IACLEA
- By-Laws (Daymon and Rick): -No updates
- Training Committee (Daymon):- New items coming from Guardian Tracking on COVID-Tracking.

Business (Old and New):

- INPAC Shirts- store will be set up soon (orders will be at member's expense)- Mike Dixon will advise when things are ready to go.
- Those members who have not received their complimentary shirt need to get with Mike Dixon.
- PowerDMS Policy Access (Still available for members of INPAC)
 - Sitekey: MUNPD
 - Username: inpac
 - Password: InPAC123
- CALEA Continued Compliance Implementation (will maintain 4-years worth of proofs at all times).
- CALEA has offered assistance with getting agencies approved and certified in compliance with the DOJ guidelines – The deadline has passed and all agencies that have submitted their use of force policies for review have received their certification notices. (agencies will not receive a separate certificate from the DOJ).
- Agencies that sent their use of force policies to the IACP for certification are still waiting to hear back.
- **CALEA MANUAL UPDATES**
 - **Law Enforcement**
 - Revision to 41.1.5
 - Revision to 33.4.3
 - Revision to 41.1.4
 - Commentary revision to 41.1.3
 - New Glossary term for De-escalation
 - **Communications**
 - Approved Multiple Programs Crosswalk with Campus Security Program (CGSAM)
 - **Training Academy**
 - Revision to 7.4.8
 - **Campus Security**
 - Commentary revision to 21.1.3
 - Approved Multiple Programs Crosswalk with Communications (CGSAM)
 - Standards for each program have been posted on the [CALEA Forum in the SRIC folder](#) for review and comment. All comments must be submitted by **Friday, January 24, 2021**. As always, your Regional Program Manager is available to answer any questions related to the latest updates.

Upcoming Mock On-Sites

- Kokomo PD- March or April 2021

Upcoming/ Recently Completed Onsite Assessments

- Shelbyville PD – Mark Weidner –2020
- Valparaiso PD – Joe Hall –2020
- Carmel PD – Mike Dixon –2020
- Wayne County Sheriff's Department – December 2020
- Munster PD – March 2021
- Evansville PD- December 2020
- Kokomo PD- May 2021

New virtual process due to the pandemic is going smoothly. The new mandates on use of force compliance can be addressed by having a memo or order from the Chief. This works especially if your agency policy does not

News / Updates / Items for Discussion:

- Guardian Tracking
 - Using Guardian Tracking to handle COVID-19 Pandemic
- Dan Shaw – Updates

All Spring onsite assessments will be virtual.

- **Web-based Assessments Process Changes**
 - CSM's will increase number of files reviewed by about 25% (100 - 110 files)
 - Use videos of your own interviews
 - Interviews will be conducted via chat (Zoom, Go To Meeting, etc.)
 - Public information session will be via (Zoom, etc.)
 - If you can't conduct via (Zoom, etc.) It is recommended that you publicize well and extend the time of the call-in session.
- **Continuous Proofing** -following Fall 2020 for implementation (Means you will maintain 4 years of proofs).
 - Required for all programs.
 - Naming Conventions- You can use Proof year 1, 2, 3, 4; Proof year 2020, 2021, 2022, 2023; or merge the two previous options.
 - The agency can name the years how they want if they have all 4 years of proofs in the file.
 - Question was posed as to if PowerDMS will be collapsing the Gold Standards- As of right now no.
- **New Tab on CMRS-** There is now a form that agencies can submit through CMRS where the agency can apply for Excellence Award.
 - Form appears on the 4th year and the CEO must submit the form and in at least 30 days before the beginning of the conference where the award will be awarded.
 - Please remember that CMRS is a reporting platform that it's not a singular report so there's no separate report. It's just the whole platform we utilize. So the tabs that are there two of them details and statistics are used to create your annual Assessment Report.
 - **Accreditation with Excellence-** One of the changes made last year by the awards committee and approved by the Commission was the adoption of this form for accreditation with excellence.

- From now, the CEO must submitted, at least, **30 days prior to the start of the conference, which the award will be received**. So this will only appear in your form. You have to wait until after your assessment report has been completed before you can actually submit the report because one of the questions down there. As a result of this assessment you were in compliance with 95%, other than mandatory standards where you really have to wait until the assessments completed the report. Then you can go ahead and plan. As accreditation managers, you will get this report started
 - ahead of time. The CEO must then go in and sign up.
- **Status Reports-** The other thing in that email today was the annual status report. There's been some revisions made to the actual question. That's the only thing that's happening.
 - Nothing else has changed, or what else do you do on your award anniversary date.
 - For years, one two and three have we're crediting. One thing that we may be looking at is I know some of you would like to make sure they're in on time which we get them done very early. And maybe too early. They're looking at maybe also implementing within 30 days. We can't submit it too early.
 - We recommend that you brought this report. Prior to every web page. Run this every time because it's giving you the statistics, as far as how many mandatory standards you are in compliance with, and other than mandatory. Don't just think about it as, 20% it is really a status.
- **Conference Updates**
 - **Spring 2021 & Summer 2021 Conferences will be virtual**
 - Those up for review should register through the link provided by CALEA. CALEA will pre-register the CEO and the Accreditation Manger for those up for awards/review.
 - All other departments should register through the website link.
- **CSMs will only be reviewing your directives on Use of Force (No proofs)**
 - Directive must follow the DOJ requirements
 - Apparently instructed to verify compliance with the TOEFL policy which was part of the DOJ requirement, but also the standard on vascular neck restraint. So those that portion and a lot of agencies needed to come up with, even though it was specifically stated within the DOJ requirements. Just like in a job description. All other duties as assigned. There was the same kind of thing in that DOJ requirement, whatever other requirements that credentialing body decided to apply and so apparently, our assessment services decided to verify compliance with those six mandatory standards that came out.
 - CSM completes checklist of items and submits
 - CALEA HQ

- Sends letter to CEO (quick turnaround)
 - 2/1/2021 Sends DOJ list of certified agencies
- **ILEAC News** –
 - Abby Kovacinski is contact 317-816-1619 ext. 3 – Abby and Justin as our main contact now. Justin said they're in the process of revamping though in training new assessors. Changes are forth coming.
- **CALEA Virtual Conferences**
 - 2021
 - March – Virtual
 - July- Virtual
 - November- Jacksonville, FL
 - 2022
 - March- Orlando, FL
 - July – Chicago, IL
 - November- St. Louis, MO
 - 2023
 - March – Little Rock (rescheduled form November 2020)
 - July Oklahoma City Ok (rescheduled from July 2020)
 - November- Bellevue, WA
- Policy needs
- PowerDMS workshop suggestions

Meeting Locations for 2021

- April 15, 2021: Carmel PD (Tentative)
- June 17, 2021: Speedway PD (Tentative)
- August 19, 2021: Valparaiso PD (Tentative)
- October 21, 2021: Westfield PD (Tentative)
- December 16, 2021: Fishers PD (Tentative)

Meeting Adjourned at 2:46PM EST

Next Meeting – April 15, 2021 Virtual (Carmel PD?)