



# Indiana Police Accreditation Coalition

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## Meeting Minutes

August 17, 2006

Fishers Police Department- Fishers, Indiana

### Officers Present

President – Mike Johnson  
Vice President – Mark Wood  
Past President – Mike Dixon  
Secretary – Jill Lees

### Officers Not Present

Treasurer – Kim Theademan

### Members & Guests Present

Fishers PD  
Marion County SD  
Carmel PD  
Plainfield PD  
Plainfield Communications  
Noblesville PD  
Ball State University PD  
Louisville Metro PD, KY  
Evansville PD  
Greenwood PD  
Kokomo PD  
Carmel Communications  
Schererville PD  
Valparaiso PD  
IUPUI Police  
Purdue University Police  
Elkhart County SD  
Hamilton County SD  
South Bend PD

### Welcome

Meeting called to order at 11:05am by President Mike Johnson after a vendor presentation by Andrea Wagner from Reverse 911.

Past President's Report – Mike Dixon – No Report

Secretary's Report – Jill Lees – Minutes read and approved.

Treasurer's Report – Mike Johnson (see submitted report)

Previous Balance.....	\$6933.70
Deposits (INPAC Poster Fees \$18 X 3).....	\$ 54.00
Expenditures (KY meeting & Logo).....	\$ 413.16
Checking Balance.....	\$6574.54

Treasurer's report was read and approved.

Vice President's Report - Mark Wood – No Report



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**President's Report** – Mike Johnson – No Report

### **Committee Reports**

1. ILEAC – Mike Dixon – Check out the website: [www.ileac.org](http://www.ileac.org)

Manuals are being printed and they are working on a marketing plan to advertise to agencies. On September 8<sup>th</sup>, the ILEAC Commissioners are meeting to be trained by INPAC on assessment and accreditation manager training. They will also discuss the participation levels of agencies. If anyone has any questions, concerns, or ideas for ILEAC, Mike Dixon, Mike Johnson and Randy Cripe are ILEAC contacts that are represented at INPAC meetings. There is also a cost misconception with CALEA and ILEAC. If an agency is already accredited, to be state certified through ILEAC, it is only an additional \$1000 for administrative fees, awards, etc.

### **Old Business**

1. Vendor Presentation – Reverse 911 – Andrea Wagner

2. Lexington CALEA Conference Meeting Information

a. Discussion

1. Graig Collings reported on the CACE/TAME resolution.

It was determined that TAME can be used if an addendum is signed.

TAME did not want to sign the addendum; therefore Noblesville PD bought CACE to avoid further conflict for their department.

2. By 10/01/07 – All accrediting agencies must be in compliance with Version 5. Crosswalk is available on the web.

b. New CALEA/ILEAC Assessors – Mike Johnson, Kim Theademan, Chris Smith - Congratulations! Both Mike and Chris will be assessors for both ILEAC and CALEA and Kim will be an ILEAC assessor.

### **New Business/General Discussion**

Fishers PD On-Site begins Sunday, August 20, 2006. Throughout this reaccreditation process he learned some helpful hints about being in compliance not only with the standard which is the minimum but also with your written directive. Prepare for what you say you do even if it is a higher level than the standard. A department is held accountable for what they have in place. Also mail-off files and panel files were discussed and making sure you carefully read and follow Appendix G.

Schererville PD will have a mock on August 30<sup>th</sup> and Kim Theademan and Chris Smith will attend and assess their files.

Bob Fey from Ball State University PD is looking to have a full mock starting January 15, 2007. He would like someone to also come and visit sometime in October to peek at what he has completed to make sure he is on the right track.



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Graig Collings from Noblesville PD mentioned that they will be having a mock sometime in late January – early February and will let everyone know the dates as it gets closer.

Rob Lanchsweerd from South Bend PD had a question about old vs. new effective dates of policies. Mike Johnson answered his question by stating that you should be o.k. if not all of the new effective dates are right before the assessors come to look at the files. Some might be, but it is important to have changes to policies over time.

#### **Next Meeting**

October 19, 2006 – 1000 hrs. @ Fishers PD

#### **Good of the Order**

Meeting adjourned at 1200 hrs.